



DIVISION OF MOTORIST SERVICES
2900 Apalachee Parkway
Neil Kirkman Building - Tallahassee, FL 32399

CERTIFICATION OF ADDRESS

Instructions for completion are on back of this document

Sections 322.051 and 322.08, Florida Statutes, require that applicants provide proof of residential address documents to obtain a Florida driver license or identification card. Two documents from the approved documents list on the back of this document are required. If the applicant cannot provide two approved residential address documents, this affidavit may be used along with the documents provided by the individual whose name is on the proof of residential address documents.

A. Applicant Information - Person applying for a Florida driver license or identification card.

Name \_\_\_\_\_

Residential Address \_\_\_\_\_
Street City State Zip Code

I certify that the information provided above is true and correct. I understand that according to Florida law, it is a crime to knowingly make any false statement relating to the application for a driver license or identification card.

Applicants Signature \_\_\_\_\_ Date \_\_\_\_\_

B. Individual Certification

An individual who provides acceptable documents establishing proof of residential address in Section A must complete Section B certifying that the applicant resides at that address.

Name of Individual \_\_\_\_\_

I certify the information submitted on behalf of the above applicant is true and correct. The applicant resides at my residence at the address listed above. I understand that according to Florida law, it is a crime to knowingly make any false statement relating to application for a driver license or identification card.

Certifier's Signature \_\_\_\_\_ Date \_\_\_\_\_

C. Notary Public or Issuance Personnel Acknowledgment

The certifier's signature must be notarized or witnessed by issuance personnel when the customer is using that person's residential address documents.

I hereby certify that \_\_\_\_\_ appeared before me on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_, and signed this form in my presence,

Issuance Personnel or Notary Public SEAL

Printed Name State of County of

Signature Printed Name

Signature My Commission Expires

## Instructions

The applicant may use this affidavit along with the two (2) proof of residential address documents provided by the individual whose name is on the documents to meet the residential address requirements in Florida. The Certification of Address document must be complete, legible, and signed by the applicant and the individual who is certifying the customer resides at their address.

1. Customers that cannot provide two (2) documents that show their name and current residential address may provide documents in the name of the person they reside with along with document(s) demonstrating family relationship.

Acceptable documents demonstrating family relationship may include, but are not limited to:

- Marriage certificate
- Birth certificate
- Military dependent identification card
- Adoption record

Customers who are unable to provide documents to establish the relationship, may provide the two (2) documents and a completed Certification of Address document from the person whose name is on the residential address document. The individual whose name is on the documents and Certification of Address may appear in person and sign the document in the presence of the issuance personnel or they may sign the document in the presence of a notary.

Minors: May provide two (2) documents that show their residential address in the name of the parent/guardian who is signing the parental consent form or the process outlined above.

2. Customers who are homeless and reside in an agency where housing services are provided (homeless shelter, probation home, etc) may provide a letter from the housing agency with the residential address and statement that the customer resides at the location and a Certification of Address document with Section A completed self-certifying their residential address.

Customers who are homeless and do not reside in an agency where housing services are provided (homeless shelter, probation home, etc.), may provide a Certification of Address document with Section A completed self-certifying their residential address as General Delivery.

### Acceptable Residential Address Documents:

1. Deed, mortgage, monthly mortgage statement, mortgage payment booklet or residential rental/lease agreement.
2. Florida Voter Registration Card.
3. Florida Vehicle Registration or Title.
4. Florida Boat Registration or Title.
5. Certification of Address
6. A utility bill or hook up/work order.
7. Automobile Payment Booklet.
8. Selective Service card.
9. Medical or health card.
10. Medical bill.
11. Homeowner's insurance policy or bill.
12. Automobile insurance policy or bill.
13. Educational institution transcript forms.
14. Professional license issued by a government agency in the U.S.
15. W-2 form or 1099 form.
16. Form DS2019, Certificate of Eligibility for Exchange Visitor (J-1) status.
17. A letter from a homeless shelter, transitional service provider, or half-way house verifying that the customer resides at the shelter address.
18. Mail from financial institutions; including checking, savings, credit card statements or investment account statements.
19. Mail from Federal, State, County or City government agencies (including city and county agencies).
20. Personal mail that does not list the recipient as "occupant". Example: Magazines, journals, etc.
21. Florida Department of Law Enforcement (FDLE) Registration form completed by the local sheriff's department or Department of Corrections.